

VIDEO 4



TAILORING YOUR RESUME - STUDENT NOTES

1. What does ATS stand for?
2. ATS is a software that companies use to manage the huge number of resumes they get. Instead of an actual human reading your resume right away, ATS _____ it first, looking for specific _____ and formatting clues.
3. ATS is all about _____.
4. What is one thing ATS struggles with?
5. ATS scoring is based on how closely your resume aligns with the listed _____.
6. Tailor your resume to what you're applying for by reading the listed description, pull out key responsibilities, required skills, and qualifications. Then you want to _____ your experience to what they're looking for.
7. Is it possible to use or match too many key words in your resume?
8. ATS looks for different _____ of keywords. This means it often picks up on _____ and related terms.
9. True or False: It's best to keep your resume formatting clean and simple for ATS.
 - A. True
 - B. False
10. It's not about being flashy, it's about being _____ for both ATS and recruiters.

